

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills | 2 Paddock Close | Wilberfoss | YORK | YO41 5LX

WhatsApp/Mobile 07762 549292

clerk@wilberfoss-pc.gov.uk

www.wilberfoss-pc.gov.uk

MINUTES

15th January 2026

Present: Chairman Richard Rains, Vice Chair Colin Veitch and Cllrs Stuart Savage, Ross Cleary and Tricia Room together with Ward Cllrs Dale Needham and Andrew Cousins.

1. Apologies were received from Cllrs David Barnett and Alan Mercer. Cllr Gibbs had resigned and the Clerk confirmed she had advertised the vacancy.
2. There were no declarations of interest made by any Cllr present.
3. The Minutes of the meeting of the 18th December 2025 were signed as a true record.

4. Planning Matters

- 4.1 The Clerk confirmed Planning Application 25/03289 | Erection of a bay window to front | 24 Park Lane, Wilberfoss had been approved.

5. Ward Cllr Needham confirmed he had reported the blocked drain on Storking Lane and Cllrs Veitch and Savage suggested some remedial works may already have been carried out. He advised that he had reported the damage caused to the layby on the A1079 but as far as he was aware no action has been taken yet. Cllr Cousins advised that he had sent further photographic evidence of Huntapac's operation to East Riding of Yorkshire Council.

Cllr Needham advised that he had not been informed when the annual inspection of the roads in Wilberfoss will take place, but Cllrs Veitch and Room advised that some basic remedial work has been carried out. Assuming an inspection has taken place, Cllrs Veitch and Cleary requested feedback and output from the inspection.

Cllr Cousins advised that weekly collections of food waste (and by default garden waste) will begin in mid-February 2026. It is a central Government initiative proposed by the Conservative Government and upheld by the current Labour Government.

Cllrs Needham and Cousins spoke about the negative impact of the Government's [Fair Funding Formula](#) which will come into force on the 1st April 2026. It will negatively impact East Riding of Yorkshire Council's budgets, resulting in a huge transformation in the Council's spending capabilities and substantial job cuts. Households can expect an increase of a minimum of 4.9% in Council Tax.

6. The Clerk advised that she had made changes to the Council's signing mandate following the resignation of Cllr Gibbs. She also confirmed that there would be a slight reduction in the monthly payment to the email host.

7. Progress Reports and to address any issues outstanding from previous meetings.

- 7.1 Cllr Veitch advised that he had contacted the Community Payback team and they will resume fence building within the next few weeks. Additional materials will be needed. The Clerk reminded Cllr Veitch that the benchmark needs reinstating. Cllr Rains questioned whether the team could remove the laurel hedge surrounding the war memorial garden to offer more room at the Remembrance Sunday Service. Cllr Veitch was confident the team could carry out the work, especially with the use of the hole borer to remove roots. The Clerk was requested to seek an update from the joiner building the children's bookcase so that painting it could also be factored into the Community Payback team's schedule of works.
- 7.2 The Clerk was disappointed to report that the landowner had refused the Council's request to install a bus shelter on private land, which had previously been a public footpath. Instead, Cllrs voted unanimously to install a shelter on the pavement at the same site, but also to purchase and install a bus shelter at the bottom of Wilberfoss Hill/Cherry Hill. Both projects will be funded, in the main, from external funding sources.

8. **Environment & Community Matters (to include Highways & Footways, Health, Education, Policing, Street Lighting and Community Groups)**

8.1 The Clerk reported that there had been no further contact from the Youth Project steering committee.

9. **Councillors' Reports for future Agendas**

9.1 Cllr Veitch asked the Clerk to make some costing enquiries about the proposed funding projects for 2026/2027. It was acknowledged that this will offer Councillors an opportunity to prioritise projects over the coming year. **ACTION:** Clerk to action.

9.2 Cllr Savage wondered whether repairs to a planter installed by Wilberfoss in Bloom could also be considered and a general discussion took place as to how the Community Payback team might off their services to Wilberfoss in Bloom.

10. **Administration Matters**

10.1 The Clerk was asked to draw up an IT Policy and Expenses Policy for consideration. **ACTION:** Clerk to action

11. **Finance** *(in accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19)) members of the public will be asked to leave the meeting before details of the employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road and on the parish website (www.wilberfoss-pc.gov.uk).*

11.1 The Clerk sought approval of the following payments:-

Derwent Construction Limited (post and rail fencing)	£590.00
HMRC (underpayment of Employer's and Employee's NI)	£98.47
Clerk's salary, expenses and work from home allowance	Redacted
Wilberfoss Community Centre (Room hire)	£22.00
James Horsley Limited (grounds maintenance)	£517.37
Easy Web Sites (website and email hosting)	£64.68 (reducing to £62.04)

The meeting closed at 20.35. The next meeting of Wilberfoss Parish Council will take place on Thursday 19th February 2026 from 7.30 pm

Chair Clerk